



Coordinating Workforce Development for Northern Nevada

**Nevadaworks Board Meeting**

Friday, June 13, 2014

Builders Association of Northern Nevada

5484 Reno Corporate Dr., Suite 100

Reno, NV 89511

**Minutes**

**1. Call to Order:** Kris Wells called the meeting to order at 9:02am.

**Nevadaworks Council Members Present:** Theresa Auld, Shirley Chantrill, Cheri Hill, Mark Huntley, Nancy McCormick, David Meares, Steve Olson, Ken Pierson, Tony Ramirez, Susan Robinson, Michelle Sanchez-Bickley, Dr. Maria Sheehan, Chuck Sweeney, Mark Tulman, Maurice Washington, Kris Wells

**Nevadaworks Council Members Absent:** Alan Darney, Tom Miller, Harry Mowrey, Nancy Rutherford

**Local Elected Officials Present:** Karen Abowd, Darin Bloyed, Dean Bullock, Denise Castle, Clifford Cichowlaz, Jim French, Bob Hastings, Richard Howe, Austin Osborne, Bus Scharmann, Michael Sharkozy, Bonnie Weber

**Local Elected Officials Absent:** Jeff Williams

**Staff Present:** Nancy Corder, Lynda Crawford, Lisa Myers, John Thurman, Beth Wicks

**Guests Present:** Cloyd Phillips, Samantha Hill-Cruz (DETR), Karlene Johnson (DETR), Dennis Perea (DETR), Kris Nelson (DETR), Beverly Lassiter, Michele Montoya, Ann Silver, DeAndrea Cerrarelli, Jenna Hull

**A quorum of the Council and the Local Elected Officials was determined present.**

**2. Public Comment:** None.

**3. Matters of the Board:** None at this time.

**4. Board Member Introductions:** Each board member introduced him/herself and what organization they were with or the county they represent. Each member gave a brief report on events in their county or organization.

**5. Nevadaworks Board Meeting Feb. 14, 2014 Minutes Approval:** *The motion to approve the minutes of the February 14, 2014 meeting as submitted was made by Nancy McCormick with the second by Denise Castle. The motion was unanimously approved.*

**6. DETR Update:** Dennis Perea, Deputy Director of DETR, gave an update on national formula allocation of the WIA funds. Funding expanded on the national level; however, Nevada was allocated less than the previous year due to the rapid drop in unemployment. He mentioned various positive changes to fund allocation for the coming year.

**7. Review Group Presentations:**

**a. Adult:** Denise Castle explained the evaluation procedures that the RFP Adult Review Committee followed to prioritize the 28 proposals that were received. There were no further questions. *Denise Castle made the*



Coordinating Workforce Development for Northern Nevada

*motion to authorize the Nevadaworks staff, on behalf of the Board, to negotiate and sign contracts with the Adult providers in accordance with the funding limitations and the priority list provided to them on April 10, 2014. The second was by Nancy McCormick. The motion was unanimously approved.*

**b. Dislocated Worker:** Theresa Auld explained the evaluation procedures that the RFP Dislocated Worker Committee followed to prioritize the 27 proposals that were received. There were no questions. *Theresa Auld made the motion to authorize the Nevadaworks staff, on behalf of the Board, to negotiate and sign contracts with the Dislocated Worker providers in accordance with the funding limitations and the priority list provided to them on April 10, 2014. The second was by Austin Osborne. The motion was unanimously approved.*

## 8. Presentations/Possible Actions:

**a. Audit Workgroup:** Beth Wicks reported on the April 18<sup>th</sup> and June 3<sup>rd</sup> meetings of the Audit Workgroup. At the April 18<sup>th</sup> meeting two program monitoring reports from the State were reviewed. All findings were cleared when John Thurman submitted additional information to the State. The Staff Fraud form was reviewed and no changes were needed. The Fund Balance policy was reviewed and no changes were needed. The State of Nevada is reviewing the allocation of the Dislocated Worker funds among the two local boards. John and Beth have been attending meetings with this discussion and will inform the Workgroup of any changes. At the June 3<sup>rd</sup> meeting the annual budget was reviewed and some changes were made. The Fixed Assets depreciation schedule was reviewed and no changes were needed. The Accounts Receivables/Grants Receivables were determined to be 100% collectable at yearend.

**b. Program Year 2014 Budget:** John Thurman announced that the major change in the budget is the additional expense of using a grant writer on a contractual basis to secure additional funding for Nevadaworks. Beth Wicks presented the proposed budget and explained the various changes from the previous year. Discussion followed the presentation. *A motion was made by Bonnie Weber to accept the budget and the second was by Karen Abowd. The motion was unanimously approved.*

**c. Nomination and Elections of Officers:** Kris Wells called for nominations of the Chair and Chair-Elect. *A motion was made by David Meares to accept Michelle Sanchez-Bickley as Chair and Cheri Hill as Chair-Elect. The motion was seconded by Karen Abowd. The motion was unanimously approved.*

**d. Local Priority:** John Thurman explained Local Priority per the Workforce Investment Act. This is the guideline for serving low-income clients. There was discussion about how to determine the income threshold for future clients. *A motion was made by Maurice Washington for John Thurman to research and present more information regarding this at the next Board meeting. The second was by Nancy McCormick. The motion was unanimously approved.*

## 9. CEO Report:

**a. Performance Update:** John Thurman gave a slide presentation regarding the number of clients served in each of the nine sectors along with the dollar amounts spent. Nevadaworks meets or exceeds the negotiated rate of performance in all areas.

**b. WIA Reauthorization Update:** The U.S. Congress is reviewing a new bill to replace the Workforce Investment Act. The new Act is named the Workforce Innovation Opportunity Act (WIOA). The item that will have the most impact to Nevadaworks is the required expenditures for Youth Out of School will rise to 75% from the current 30%.



nevada**works**

Coordinating Workforce Development for Northern Nevada

**10. Public Comment:** None

**11. Next Meeting:** Kris Wells announced the next meeting will be Friday, October 10, 2014.

**12. Adjournment:** Kris Wells adjourned the meeting at 11:44am.