



Board Meeting
Friday, December 11, 2009 9am-12pm
SNCAT at Meadowood Mall

Minutes

1. Call to Order: Geoff Wilson called the meeting to order at 9:00 A.M.

2. Board Member Introductions:

Nevadaworks Council Members Present: Gail Conkey, Alan Darney, Ken Dugan, Shirley Chantrill, Ardell Galbreth, Jeff Griffin, Al Kramer, John Larsen, Jim Nelson, Vicki Newell, Tony Ramirez, Nancy Rutherford, Michelle Sanchez-Bickley, Maria Sheehan, Greg Smith, Len Stevens, Tom White, Geoff Wilson

Nevadaworks Council Members Absent: Richard Bell, Nate Clark, Aki Korhonen, Brian Moore, Marcel Schaeerer, Kris Wells, Brad Woodring

Local Elected Officials Present: Dan Cassinelli, Phyllis Hunewill, Austin Osborne (for Bob Kershaw), Al Kramer, Charlie Myers, Chris Schmidt, Gwen Washburn, Bonnie Weber

Local Elected Officials Absent: Darin Bloyed, Richard Carney, Michael Olson, Mike Page, Jerrie Tipton

Staff Present: Jonathan Begley, Lynda Crawford, Claudia Crawford-Smith, Linda Devon, Tom Fitzgerald, Sherri Lindloff, Nancy Corder, John Thurman, Beth Wicks, Lisa Myers

Guests Present: Elise Oshiro, Bruce Atkinson

A quorum of the Nevadaworks Council and the Local Elected Officials was determined present.

Introduction of board members, staff and guests.

3. Public Comment: None

4. Nevadaworks Board 11 September 2009 Meeting Minutes Approval: There were no corrections or additions. *Motion to approve was made by Jeff Griffin with the second by Vicki Newell. The motion was unanimously approved.*

5. Presentations/Possible Action

A. CEO Update: Tom Fitzgerald spoke of the results of the Workforce Survey recommendations which include the Action Team, the "Its About Jobs" program, The Community Education Excellence group (of which he is an advisor) and the Schools to Careers meetings which Jonathan Begley will attend. John Thurman, attended the National Workforce Association meeting in Tampa with Brad Woodring. John talked about the Workforce Investment Act (WIA) and what is needed for reauthorization and what this means to Nevadaworks and our contractors. Claudia Crawford-Smith gave an overview of the ARRA Forum which she and Beth Wicks attended this week. Beth Wicks gave her input from a financial aspect and stressed that new ideas to serve dislocated workers are very much needed. Some discussion followed.

B. Nevadaworks Financial and Audit Update: Beth Wicks gave the current status of the annual audit. Some questions and discussion followed regarding this. The board must vote to approve the final report. *Jeff Griffin made a motion to allow board members to receive the audit by email and then vote on whether or not to accept the audit by email. The motion was seconded by Tom White. The motion was approved unanimously.* It was noted that more volunteers are needed for the audit committee to stay within our audit guidelines. Beth Wicks gave the current financial report which included the obligated and unobligated funds. There were no questions.

C. Executive Committee Report: Geoff Wilson reported that the Executive Committee discussed the Governors Workforce Investment Board Incentive Award to Nevadaworks. The funds were awarded for achievement of meeting the nine performance measures. The Executive Committee approved 25% of the Incentive Award to be given to the Nevadaworks staff as incentive bonuses. The rest of the funding can be used for board projects or equipment purchases but is uncommitted at this time. Questions and general discussion followed.

D. Review and Approval of Contract Revisions: Two current contractors have requested revisions to their current contracts to include additional program services to be funded with ARRA funding. Each proposal will be discussed separately and voted on separately.

1. Community Service Agency Adult Program (CSA) – This proposal is to add an On the Job Training Component with guaranteed employment at the end of training. John Thurman gave the overview on this proposal. This requires a contractual agreement between CSA and the employer. The employer has control over who goes to work for him through this program. He explained the financial aspects of such an agreement. At the end of the training, the individual is guaranteed employment. Questions and general discussion regarding all aspects of the proposal followed. *A motion to approve the Community Services agency proposal up to an additional \$376,222.00 was made by Vicki Newell with the second by Jim Nelson. The motion was approved unanimously.*

2. JOIN Dislocated Worker Program – The proposal is to add GED certification and a Work Experience Component which does not include a guarantee of employment at the end of the training. The purpose is to help the person become more valuable to that employer or to another one. Discussion and questions covering all aspects of this proposal followed. *A motion to approve the*

JOIN Carson proposal for up to \$96,264.00 was made by Maria Sheehan and seconded by Vicki Newell. Approval was unanimous.

3. Community Service Agency (CSA) - New Dislocated Workers Program. This program is much the same as the first proposal. The main difference is how the person becomes eligible to be in this program. These people are more skilled than those looking for entry-level positions. Questions and discussion followed. *A motion to approve the proposal up to \$368,948.00 was made by Tom White and the second was by Jeff Griffin. The vote to approve was unanimous.*

E. Workforce Action Team Update: Jeff Griffin highlighted the team's recent meetings and the progress of the Nevadaworks and "It's About Jobs" website. Jonathan Begley then took everyone through the pages of the website and how it works for employers and job seekers. He showed how the website explains who we are, what we do and how we can help the community. The pages have links to other sites for both employers and job-seekers. There was general discussion and questions during the presentation. There will be a marketing and advertising program launched in the new future to inform the general public along with the job-seekers and employers.

F. Summer Youth Programs Final Report: John Thurman reported that the summer programs provided services for 450 youths. The success of these programs is largely due to the dedication of the contracted providers. He also gave specific examples of success stories of the youths in the programs. A brief slide show of some of the youth in various work settings followed. Discussion followed.

6. Next Meeting Date and Location: Geoff Wilson announced the next meeting would be on Friday, March 12, 2010 and the location will be announced later. There were no further questions, comments or business. *A motion to adjourn was made by Tom White and seconded by Jeff Griffin. The meeting then adjourned.*