



Board Meeting
Friday, June 12, 2009
Montreux Country Club

Revised Minutes

1. Call to Order and Introductions: Geoff Wilson called the meeting to order at 9:00 A.M.
2. Board Member Introductions/Quorum Confirmation

Nevadaworks Council Members Present: Dick Bell, Gail M. Conkey, Ken Dugan, Deborah Enos, Ardell Galbreth (for Cindy Jones), Jeff Griffin, Aki Korhonen, Al Kramer, Jim Nelson, Vicki Newell, Tony Ramirez, Marcel Schaerer, Greg Smith, Len Stevens, Kris Wells, Geoffrey Wilson, Brad Woodring

Nevadaworks Council Members Absent: Jim Annis, Nate Clark, Alan Darney, Jeff DeMatei, Lawson Fox, Valerie Glenn, Wayne Miller, Russ Romine, Tom White, Juliette Taylor-DeVries

Local Elected Officials Present: Darin Bloyed, Dan Cassinelli, Phyllis Hunewill, Bob Kershaw, Al Kramer, Mike Page, Chris Schmidt, Jerrie Tipton, Gwen Washburn

Local Elected Officials Absent: Richard Carney, Charlie Myers, Michael Olson, Bonnie Weber

Staff Present: Jonathan Begley, Lynda Crawford, Claudia Crawford-Smith, Linda Devon, Vicki Fellows, Tom Fitzgerald, Sherri Lindloff, John Thurman, Beth Wicks

Guests Present: George Carter, Bill Fredrick, John Larsen, Brian Moore, Nancy Rutherford, Michelle Sanchez-Bickley, Maria Sheehan

A quorum of the Nevadaworks Council and the Local Elected Officials was determined present.

Geoff Wilson thanked Kris Wells and AT&T for allowing Nevadaworks to have this meeting at Montreux through their membership at the Country Club.

Presentation of Board Member Awards: Geoff Wilson announced that Nevadaworks has awards for Jim Annis, Jeff DeMatei, Lawson Fox, Valerie Glenn, Cindy Jones and Wayne Miller who were absent from the meeting. We thank all these individuals for their service and wish them well.

3. Public Comment: None

4. Discussions/Possible Action

- A. Nevadaworks Board February 13, 2009 Meeting Minutes: No corrections were noted. *Jeff Griffin made a motion to approve the minutes and Vicki Newell seconded. The motion passed unanimously.*
- B. CEO Report: Tom presented the current financial reports that were through 3/31/09. The worksheets were mailed to all board members in the packet for this meeting. The worksheets were also presented as a powerpoint presentation during the meeting. After all questions were answered then Tom proceeded to explain how the American Recovery and Reinvestment Act (Stimulus Act) has affected the Nevadaworks budget and programs. The funding came in three funding streams, Adult, Dislocated Worker and Youth. The staff started with the Youth programs because they will run only during the summer and the programs needed to be up and running by the time the youth got out of school for the summer. The youth programs started on May 1. Staff will have the Adult and Dislocated Worker programs start July 1st along with all other regular Nevadaworks programs.
- C. RFP Workgroups Update: Vicki Newell explained the Youth Request for Proposal Committee process. Vicki Newell, Ken Dugan and Tony Ramirez made up this committee. *Vicki Newell made a motion to authorize the Nevadaworks staff on behalf of the Board to negotiate and sign contracts with providers in accordance with the funding limitations and the priority list for Youth In-School and Youth Out-of-School provided to them on April 23, 2009. Jeff Griffin seconded the motion. The motion passed unanimously.*

Gwen Washburn explained the Adult and Dislocated Worker Request for Proposal Committee process. Gwen Washburn, Dick Bell, Russ Romaine, Jeff Griffin and Jim Nelson made up this committee. *Gwen made a motion to authorize the Nevadaworks staff on behalf of the Board to negotiate and sign contracts with providers in accordance with the funding limitations and the priority list for Adult and Dislocated Worker programs provided to them on April 24, 2009. Jeff Griffin seconded the motion. The motion passed unanimously.*

John Thurman explained the American Recovery and Reinvestment Act (Stimulus) Proposal process that staff went through was the same as the formula funding process explained by Vicki and Gwen. *Vicki Newell made a motion for acceptance of Executive Committee's approval of Nevadaworks' staffs handling of the American Recovery and Reinvestment Act funds for Adult, Dislocated Worker, In School Youth and Out of Youth programs for Program Year 2009. Brad Woodring seconded the motion. The motion passed unanimously.*

- D. Executive Committee Report: The Executive Committee has been meeting often in the last couple of months to review the budget, Request for Proposal Committee recommendations, additional staff positions and office relocation. *A motion was made to approve the Executive Committee's actions in authorizing new staff positions. The motion was seconded. The motion passed unanimously.*

Tom explained that a motion will be needed to approve the revised budget for the year July 1, 2008 to June 30, 2009 for the Stimulus funding. The Board is asked to approve what the Executive Committee has already reviewed and approved. The changes are for additional staff and

expenses related to the additional staff in addition to the Youth Stimulus contracts that started May 1, 2009.

Gail Conkey made a motion to approve the Revised Budget for July 1, 2008 to June 30, 2009 as presented. Phyllis Hunewill seconded the motion. The motion passed unanimously.

- E. Program Year 2009 Budget: Tom explained the budget for July 1, 2009 to June 30, 2010 includes some increases of the additional staff, office relocation, extra travel to the rural areas, additional Information Technology services and a reworking of the Nevadaworks website.

Geoff Wilson made the motion to approve the fiscal year 2009 Nevadaworks Budget as follows: 1.) Budget is approved as presented. 2.) Staff is authorized to fund additional programs from unobligated funds with approval of Executive Committee. 3.) Additional program and finance staff may be added as deemed necessary by the CEO with the staff and operations budget items adjusted accordingly. 4.) Final carryover amounts and a revised budget are to be presented to the Board at its next scheduled meeting. Phyllis Hunewill seconded the motion. The motion passed unanimously.

- F. Election of Council Officers: The Nevadaworks Council Bylaws state that the Nevadaworks Council shall elect a Chair and Chair-Elect from the business category annually in June to serve a term of one-year, beginning July 1st. Officers may be elected to serve more than one term. Only the Nevadaworks Council will vote on this election. *Jeff Griffin made a motion to elect Geoff Wilson as Chair and Brad Woodring as Chair-Elect. Vicki Newell seconded the motion. The motion passed unanimously.*

- G. Local Plan: The Local Plan was sent out to members prior to the meeting. The Stimulus Act required Nevadaworks to revise the Local Plan. Jonathan Begley explained some additional last minute changes to the Local Plan. *Al Kramer made a motion to approve the Local Plan as presented. Ken Dugan seconded the motion. The motion passed unanimously.*

5. Next Meeting Date and Location: The board decided to hold 4 meetings in this fiscal year. The next meeting will be held on Friday, September 11, 2009 at a location to still be determined.
6. Adjournment: *Jeff Griffin made a motion to adjourn the meeting. Greg Smith seconded the motion. The motion passed unanimously at 10:45am.*