

Nevadaworks
WIOA On-the-Job-Training (OJT) Skill Gap Assessment

OJT Participant Name:		Date of Skill Gap Assessment:	
Employer:			
Address:			
City:	State:	Zip:	
O*NET Occupation:	Specific Vocational Preparation (SVP):		

Directions:

1. Enter the specific required skills identified for the training plan. Use a second page if needed.
2. Assess trainee skill level, then mark each skill using the following definitions:
Beginning: Little or no experience/knowledge/dexterity/ability; constant supervision or shadowing needed.
Intermediate: Basic experience/knowledge/dexterity/ability; can work alone for short periods or on small tasks.
Advanced: Considerable experience/knowledge/dexterity/ability; works alone for longer periods or on more complex tasks.
3. Attach to participant's IEP or ISS.

Required Skills	Skills Level
1.	<input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
2.	<input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
3.	<input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
4.	<input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
5.	<input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
6.	<input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced
7.	<input type="checkbox"/> Beginning <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced