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Coordinating Workforce Development for Northern Nevada

Nevadaworks Board Meeting

Friday, February 10, 2017

Hilton Garden Inn

9920 Double R Blvd., Reno, NV 89521

Minutes

1. **Call to Order:** Cheri Hill, Chair, called the meeting to order at 9:01am.
Nevadaworks Council Members Present: Theresa Auld, Shirley Chantrill, Dr. Kyle Dalpe, Alan Darney, Elmar Dave', Cheri Hill, Mark Huntley, Nancy McCormick, Renee Olson, Ken Pierson, Tony Ramirez, Susan Robinson, Nancy Rutherford, Michelle Sanchez-Bickley, Chuck Sweeney, Mark Tulman, Kris Wells, Rod Young
Nevadaworks Council Members Absent: Corrado DeGasperis, David Meares, Harry Mowrey, Steve Olson
Local Elected Officials Present: Jim French, Richard Howe, Greg Hunewill, Rob McDougal, Austin Osborne, Mary Jane Ostrander, Bus Scharmann, Mike Sharkozy, Jerrie Tipton
Local Elected Officials Absent: Art Clark, Cliff Eklund, Jeanne Herman, Barry Penzel
A quorum was determined present.
Staff Present: Jennie Bear, Nancy Corder, Lynda Crawford, Linda Devon, Milt Stewart, John Thurman, Beth Wicks
Guests Present: Denise Castle (JOIN), Cloyd Phillips (CSA), Grant Nielson (DETR), Dan Carter (EideBailly), DeAndrea Ceccarelli (CSA), Barbara Heywood (Arbors Memory Care), Vianey Segura (NNLC)
2. **Public Comment:** Cheri Hill introduced new board members Greg Hunewill from Lyon County and Rob McDougal from Pershing County.
3. **Matters of the Board:** Nancy McCormick handed out information about EDAWN with updates relating to workforce development.
4. **Board Member Introductions:** Each board member introduced him/herself and the organization or county that they represent. Each gave a summary of current events in their county or organization and the workforce needs in their profession or location along with reasons why their area would be a great place to live and work. The main concerns are finding qualified employees and housing development.
5. **Nevadaworks Board Meeting October 14, 2016 Minutes Approval:** Cheri Hill asked for a motion to approve the minutes of the October 14th, 2016 board meeting. *The motion to approve the minutes was made by Jim French and the second was by Nancy McCormick. The motion was unanimously approved. Austin Osborne abstained as he was not present at that meeting.*
6. **Presentations/Possible Action:**
 - a. **Audit Workgroup Presentation:** Beth Wicks gave a summary of the December 8, 2016 meeting of the audit workgroup. The members recommended that the Board give approval of the audit.
 - b. **Audit Report:** Dan Carter of Eide Bailly CPA's reported on the audit results. There were no findings to follow up on and the financial statement was good and is consistent with prior years. *Cheri Hill asked for a motion to accept the audit report as presented. The motion was made to accept by Nancy McCormick with the second by Renee Olson. The motion was unanimously approved.*



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- c. **Program Year 2016 Budget:** Beth Wicks presented a revised version of the 2016 budget. The budget was revised to reflect a reduced revenue for the Adult and Dislocated Worker programs due to a decrease in funds from the US Department of Labor. *Cheri Hill called for a motion to accept the budget revision. The motion to accept the budget was made by Renee Olson with the second by Mark Tulman. The motion was unanimously approved.*
7. **Service Provider Presentation – Northern Nevada Literacy Council:** Susan Robinson, Executive Director, gave an update on the programs offered by NNLC. NNLC provides literacy classes for adults and for out of school youth (ages 18-24) to obtain a GED and improve their soft skills. The average class length is just 5 weeks. Approximately 1000 people attend these classes each year. Occupational skills training is provided also. Susan introduced Barbara Heywood from Arbors Memory Care, a facility that is partnered with NNLC for people wanting to enter the health care field. She introduced Vianey Segura, a student from NNLC, who is working at the Arbors and has progressed from caregiver to certified medical technician.
8. **Youth Council Update:** Milt Stewart reported that the Youth Council discussed, at their meeting on January 26, 2017, the new State Compliance Policies for On-The-Job Training and changes in criteria for the providers' eligibility to participate. The Youth Council needs more members, particularly in the 18 to 20 year-old age range.
9. **Program Policies:** Milt Stewart presented a new program policy for acceptance by the Board regarding On-The-Job-Training requirements for employers. *Cheri Hill called for a motion to accept the new policy for On-The-Job Training. The motion to accept was made by Austin Osborne with the second by Jim French.*
10. **CEO Report:**
 - a. **One-Stop System:** John Thurman gave a Power Point presentation to show the many parts of the One-Stop System and how they all work together. He gave an overview of possible locations of affiliates in northern Nevada.
 - b. **One-Stop Center:** John also presented the criteria for One-Stop facilities. The goal is to have a campus environment where the partners are located near each other in a city or a rural area. A discussion followed.
11. **Performance Update:** Milt Stewart gave a slide presentation of the performance measures for Adult, Youth and Dislocated Workers. He explained the additions and changes to the current performance measures.
12. **Public Comment:** Cheri Hill asked for discussion about the emphasis on soft skills. Various board members voiced their opinions and several points of training issues were discussed.
13. **Next Meeting:** Friday, June 9, 2017
14. **Adjournment:** Cheri Hill adjourned the meeting at 11:55am.