



# nevadaworks

Coordinating Workforce Development for Northern Nevada

Nevadaworks Board Meeting

Friday, June 9, 2017

TMCC — Red Mountain Bldg. Room 256

7000 Dandini Blvd., Reno, Nevada 89512

## Minutes

1. **Call to Order:** Cheri Hill, Chair, called the meeting to order at 9:03am.  
**Nevadaworks Council Members Present:** Theresa Auld, Shirley Chantrill, Dr. Kyle Dalpe, Alan Darney, Elmar Dave', Corrado DeGasperis, Cheri Hill, Mark Huntley, Harry Mowry, Steve Olson, Linda Parven (proxy given by Renee Olson) Ken Pierson, Susan Robinson, Michelle Sanchez-Bickley, Chuck Sweeney, Mark Tulman  
**Nevadaworks Council Members Absent:** Nancy McCormick, David Meares, Tony Ramirez, Nancy Rutherford, Kris Wells, Rod Young  
**Local Elected Officials Present:** Karen Abowd, Cliff Eklund, Jim French, Jeanne Herman, Greg Hunewill, Austin Osborne, Barry Penzel  
**Local Elected Officials Absent:** Art Clark, Richard Howe, Rob McDougal, Bus Sharmann, Mike Sharkozy, Jerrie Tipton  
**A quorum of both Council and the LEO's was determined present.**  
**Guests Present:** Denise Castle (JOIN), Grant Nielson (DETR), DeAndrea Ceccarelli (CSA), Steve Fisher (Welfare Division), Erubey Mercado (Youth Council)
2. **Public Comment:** John Thurman recognized the five board members that are leaving the Board as of June 30<sup>th</sup>. They are: Shirley Chantrill, Mark Tulman, Nancy Rutherford, David Meares and Kris Wells. A round of applause followed.
3. **Matters of the Board:** None
4. **Nevadaworks Board Meeting February 10, 2017 Minutes Approval:** Cheri Hill asked for a motion to approve the minutes. *The motion to approve the minutes of the February 10, 2017 Board meeting minutes was made by Cliff Eklund with the second by Jim French. The motion was unanimously approved.*
5. **Executive Committee Meeting March 16, 2017 Report:** Cheri Hill reported that items discussed were continuation of the CEO annual review, a 2016 budget adjustment and a separate checking account for One-Stop banking.
6. **Election of Officers:** Cheri called for nominations for the officers of the Nevadaworks Council for the Chair and Chair-Elect. *Chuck Sweeney made a motion to nominate Cheri Hill for Chair and Steve Olson for Chair-Elect with the second by Dr. Kyle Dalpe. The motion was unanimously approved.*
7. **Program Policies:** Milt Stewart gave an update on changes in five program policies. He briefly discussed the changes and asked for a vote on each one separately. The voting was as follows:
  - Youth WEX Policy — *The motion to accept the Youth WEX policy was made by Cliff Eklund with the second by Jim French. The motion was unanimously approved.*
  - Follow-up Policy: *The motion to accept the Follow-up policy was made by Barry Penzel with the second by Michelle Sanchez-Bickley. The motion was unanimously approved.*
  - Supportive Services: *The motion to accept the Supportive Services policy was made by Jim French with the second by Linda Parven. The motion was unanimously approved.*

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- **Acceptable Test Policies:** *The motion to accept the Acceptable Test policies was made by Dr. Kyle Dalpe with the second by Jim French. The motion was unanimously approved.*
- **Veteran Status:** *The motion to accept the Veteran Status policy was made by Austin Osborne with the second by Michelle Sanchez-Bickley. The motion was unanimously approved.*

#### **8. RFP Proposal Review Group Reports:**

**a. Adult and Dislocated Worker:** Mark Tulman reported the criteria followed to prioritize the 22 proposals that were received for the Adult and Dislocated Worker RFP's. A short discussion followed. *Mark Tulman made the motion to authorize the Nevadaworks staff on behalf of the Board to negotiate and sign contracts with Adult and Dislocated Worker providers in accordance with the funding limitations and the priority list provided to them on June 9, 2017. The second was by Barry Penzel. Alan Darney, Dr. Kyle Dalpe, Harry Mowrey and Susan Robinson abstained. The motion was unanimously approved.*

**b. Youth:** Mark Huntley reported that 13 proposals were received for the Youth Out School RFP. The review group prioritized the proposals after careful evaluation. A discussion followed. *Mark Huntley made the motion to authorize the Nevadaworks staff on behalf of the Board to negotiate and sign contracts with Youth Out of School providers in accordance with the funding limitations and the priority list provide to them on June 9, 2017. The second was by Cliff Eklund. Alan Darney, Dr. Kyle Dalpe and Susan Robinson abstained. The motion was unanimously approved.*

**c. One-Stop Center Service Provider:** Ken Pierson reported that 4 agencies sent proposals for the One-Stop Center Service Provider RFP. A question and answer session followed. *Ken Pierson made the motion to authorize the Nevadaworks staff on behalf of the Board to negotiate and sign contracts with Adult, Dislocated Worker and Out of School Youth One-Stop Center providers in accordance with the funding limitations and the priority list provided to them on June 9, 2017. The second was by Austin Osborne. Dr. Kyle Dale abstained. The motion was unanimously approved.*

**d. One-Stop Operator:** Steve Fisher, Administrator for the Division of Welfare and Supportive Services and review group member reported that one proposal was received from KRA. A question and answer session followed. *Austin Osborne made the motion that the Nevadaworks Board authorize the selection of KRA Corporation as the One-Stop Operator and instruct the Nevadaworks staff to begin negotiations, on behalf of the board, and sign a contract with KRA Corporation in accordance with the funding limitations provided to them on June 9, 2017. The second was by Linda Parven. The motion was unanimously approved.*

#### **9. Presentations:**

**a. Audit Workgroup Presentation:** Beth Wicks reported on the audit workgroup meetings held on April 26 and May 24<sup>th</sup>. Policies, schedules and the charter were discussed. No changes were recommended. The 2016 and 2017 budget formats were discussed and changes were made as recommended.

**b. Program Year 2016 Budget:** Beth Wicks presented minor changes that were made in the 2016 budget. A brief discussion followed. *A motion to accept the budget as presented was made by Steve Olson with the second by Barry Penzel. The motion was unanimously approved.*

**c. Program Year 2017 Budget:** Beth Wicks presented an estimated budget plan on the funding distribution to the contractors and the Nevadaworks staff and operations. Office equipment upgrades are needed in the Nevadaworks facility. The exact funding for Nevadaworks has not been received from the Department of Labor. No further action was taken.

**10. a. One-Stop Center Update:** John Thurman reported that the One Stop Center will be in the Reno Town Mall.

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- b. Department of Labor Convening Report:** Cheri Hill and John Thurman reported on the Department of Labor 2-day seminar that they attended in San Francisco in February. The emphasis of the seminar was innovation, collaboration and moving forward in a positive manner.
- 11. Performance Update:** Removed from agenda, no report.
- 12. Youth Council Update:** Mark Huntley introduced Erubey Mercado, she is the first youth member to join the Youth Council. The second new member is Tracy Moore representing the Nevada Dept. of Education. The service mapping required by WIOA is underway. The "RenoYouthNetwork.com" is a good resource guide. Children's Cabinet has shared their resource list for Washoe and Lyon counties.
- 13. Board Member Introductions:** Each board member introduced him/herself and the organization or county that they represent. Each gave a summary of current events in their county or organization and the workforce needs in their profession or location.
- 14. Public Comment:** Denise Castle stated she and her staff were looking forward to working with the Nevadaworks Board in her role as Executive Director of JOIN.
- 15. Next Meeting:** Friday, October 13, 2017